



sproutlings

PEDIATRIC DAY CARE & PRESCHOOL

MASONIC COMMUNITIES

Withdrawal Form

Located in Kosair Charities Center on
Masonic Communities' Louisville Campus

3800 Tom Larimore Lane • Masonic Home, KY 40041
P: 502.753.8222 • TF: 866.764.6631 • F: 502.753.8223

SproutlingsDayCare.com

Temporary withdrawal of no less than two weeks and no more than two months is available under certain circumstances. To reserve a place for your child, a Temporary Withdrawal form with the expected return date must be submitted at least two weeks prior to withdrawal with prepayment of one month's tuition. The prepayment will be applied to the month your child returns. Prepayments will not be refunded if the child does not return. No partial refund of the prepayment will be issued.

CHILD'S NAME: _____

TEMPORARY WITHDRAWAL

Date of withdrawal: _____

Date of return: _____

Reason for withdrawal: _____

If you wish to permanently withdraw your child, you must complete and submit this form 30 days prior to your desired withdrawal date. Full payment will be required during the 30 day notification period, even if your child does not attend.

PERMANENT WITHDRAWAL

Date of withdrawal: _____

Reason for withdrawal: _____

Parent/Guardian signature: _____ Date: _____